#### November 29, 2001

TO: Montana Local Government Entities, Certified Public

Accountants and Other Interested Parties

FROM: R. Michael Duncan

Audit Review Section Supervisor

RE: Department of Administration's Roster of Independent Auditors Authorized to Conduct

Audits of Montana Local Government Entities for FY 2002

The Montana Single Audit Act, which was passed by the 1991 Legislature, requires the Department of Administration to establish and maintain a roster of independent auditors authorized to conduct audits of Montana local government entities under the provisions of Title 2, Chapter 7, Part 5, of the Montana Code Annotated. Auditors on the following list have been accepted for placement on the roster and currently meet the eligibility requirements specified in that part and in Section 8.94.4106 of the Administrative Rules of Montana, and are eligible to conduct such audits during the period from July 1, 2000 through June 30, 2001.

As noted above, the fact that an auditor has been approved for placement on this roster means that the auditor meets the minimum requirements for placement on the roster as specified in State law and the Administrative Rules. The experience of the auditors on the roster as it relates to governmental auditing in general and in auditing a particular type of local government varies greatly. Therefore, to ensure that an auditor with appropriate skills and experience is selected, a local government should carefully follow the auditor selection criteria specified in ARM 8.94.4107 (copy attached at end of roster).

The roster is subject to change as additional auditors apply for and are accepted for placement on the roster. In addition, auditors may elect not to apply for placement on the roster in future years, or may fail to meet eligibility requirements. Updated rosters will be distributed on a periodic basis. Inquiries as to the current status of the roster and of individual auditors may be directed to:

Department of Administration Local Government Services Bureau Audit Review Section 301 S. Park Avenue, Room 340 P.O. Box 200547 Helena, MT, 59620-0547 Telephone: 406-841-2907.

Independent auditors authorized to conduct audits of Montana local government entities as of November 29, 2001, are listed on the attached pages.

| Anderson ZurMuehlen & Company, PC<br>1601 Lewis Ave, STE 105<br>P.O. Box 20435<br>Billings, MT 59104-0435 | (406) 248-1191                   |
|---|----------------------------------|
| Anderson ZurMuehlen & Company, PC<br>1705 West College<br>Bozeman, MT 59715                               | (406) 582-8719                   |
| Anderson ZurMuehlen & Company, PC<br>81 West Park Street<br>P.O. Box 748<br>Butte, MT 59703               | (406) 782-0451                   |
| Anderson ZurMuehlen & Company, PC<br>828 Great Northern Blvd.<br>P.O. Box 1040<br>Helena, MT 59624-1040   | (406) 442-1040                   |
| Bjarko, Henningsen & Associates, PC Drawer 36 Report MT 50864   | (406) 676-0055                   |
| Ronan, MT 59864   |                                  |
| Brenner, Averett & Co., P.C. 121 South Central Avenue P.O. Box 1049 Sidney, MT 59270                      | (406) 433-5464                   |
| Brenner, Averett & Co., P.C.<br>121 South Central Avenue<br>P.O. Box 1049                                 | (406) 433-5464<br>(406) 284-3590 |

| CHMS, PC<br>113 West Towne<br>P.O. Box 561<br>Glendive, MT 59330   | (406) 365-3361 |
|--|----------------|
| CHMS, PC<br>41 South 1st Street West<br>P.O. Box 1239<br>Malta, MT 59538                                 | (406) 654-1575 |
| CHMS, PC<br>104 2nd Avenue S.W.<br>P.O. Box 1067<br>Sidney, MT 59270                                     | (406) 482-2092 |
| CHMS, PC<br>200 Eureka Street<br>Wolf Point, MT 59201  | (406) 653-1951 |
| Daniel L. Parks, PC<br>303 Main<br>P.O. Box 505<br>Thompson Falls, MT 59873                              | (406) 827-3277 |
| Denning, Downey & Associates, CPA's, PC<br>1740 U.S. Highway 93 South – Suite 101<br>Kalispell, MT 59901 | (406) 756-6879 |
| Douglas Wilson & Company, PC<br>1000 First Avenue South<br>P.O. Box 2845<br>Great Falls, MT 59403        | (406) 761-4645 |
| Edward F. Stockton, PC<br>5039 Skyline Drive, Suite 1202<br>Loganville, GA 30052                         | (770) 554-3880 |

| Eide Bailly, LLP. 401 North 31 <sup>st</sup> St., Suite 1120 P.O. Box 7112 Billings, MT 59103-7112      | (406) 252-5111 |
|---|----------------|
| Elmore & Associates, PC<br>3819 Stephens<br>P.O. Box 2368<br>Missoula, MT 59806                         | (406) 721-7800 |
| Galusha, Higgins & Galusha, PC<br>303 North Broadway, Suite 503<br>P.O. Box 2532<br>Billings, MT 59103  | (406) 248-1681 |
| Galusha, Higgins & Galusha, PC<br>222 East Main, Suite 201<br>P.O. Box 340<br>Bozeman, MT 59771-0340    | (406) 586-2386 |
| Galusha, Higgins & Galusha, PC<br>300 2nd Avenue<br>P.O. Box 1530<br>Havre, MT 59501                    | (406) 265-3201 |
| Galusha, Higgins & Galusha, PC<br>111 North Last Chance Gulch<br>P.O. Box 1699<br>Helena, MT 59624-1699 | (406) 442-5520 |
| Galusha, Higgins & Galusha, PC<br>127 East Front, Suite 301<br>P.O. Box 8867<br>Missoula, MT 59807      | (406) 728-1800 |
| Hamilton Consulting Group, PLLP<br>330 4th Street<br>P.O. Box 2200<br>Havre, MT 59501                   | (406) 265-6724 |

| Hamilton Misfeldt & Company, PC<br>21 10th Street South<br>P.O. Box 1605<br>Great Falls, MT 59401     | (406) 727-0888 |
|---|----------------|
| Harker Mellinger, CPA's, LLC<br>P.O. Box H<br>Sheridan, WY 82801                                      | (307) 672-0785 |
| Henry Fenton, CPA<br>1052 North Rodney St.<br>Helena, MT 59601  | (406) 449-6049 |
| Holmes & Turner<br>300 North Willson, Suite 3005<br>Bozeman, MT 59715                                 | (406) 587-4265 |
| Hu Williamson, PC<br>(Firm name change – See Brenner, Averett & Co., P.C.                             |                |
| Jackson, Fekety & Odle, LLP<br>Certified Public Accounts<br>820 Division Street<br>Billings, MT 59101 | (406) 248-7704 |
| James W. Lenhardt, CPA<br>200 South Douglas<br>P.O. Box 1130<br>Glendive, MT 59330                    | (406) 365-5221 |
| James J. Wosepka, P.C.<br>Certified Public Accountant<br>P.O. Box 602<br>Baker, MT 59313-0602         | (406) 778-2816 |
| Joseph Eve & Company<br>401 North 31st Street, Suite 1600<br>Billings, MT 59101                       | (406) 252-3535 |

| Joseph Eve & Company<br>410 Central Avenue, Suite 414<br>Great Falls, MT 59401                            | (406) 727-1798 |
|---|----------------|
| Judd Accounting Service P.O. Box 6216 Helena, MT 59604  | (406) 495-0080 |
| Junkermier Clark Campanella Stevens, PC<br>501 Park Drive South<br>P.O. Box 989<br>Great Falls, MT 59403  | (406) 761-2820 |
| Junkermier Clark Campanella Stevens, PC<br>24 West 6th Avenue<br>P.O. Box 1164<br>Helena, MT 59624-1164   | (406) 442-6901 |
| Junkermier Clark Campanella Stevens, PC<br>44 2nd Avenue West<br>P.O. Box 518<br>Kalispell, MT 59903-0518 | (406) 755-3681 |
| Junkermier Clark Campanella Stevens, PC<br>145 West Front, Suite 3<br>P.O. Box 8929<br>Missoula, MT 59807 | (406) 549-4148 |
| KPMG, LLP<br>1000 1st Interstate Center<br>P.O. Box 7108<br>Billings, MT 59103                            | (406) 252-3831 |
| Knaub & Company, PC<br>985 Technology Boulevard, Suite 102<br>Bozeman, MT 59718                           | (406) 587-4727 |
| Knutson & Knutson, PC<br>P.O. Box 1618<br>Kalispell, MT 59903-1618  | (406) 752-1435 |

| Loren W. Randall, CPA<br>1135 Strand Avenue<br>P.O. Box 4325<br>Missoula, MT 59806  | (406) 728-5539 |
|---|----------------|
| Loucks & Glassley, PLLP<br>Certified Public Accountants<br>2 Railroad Square<br>P.O. Box 3189<br>Great Falls, MT 59403-3189 | (406) 761-8265 |
| Newland & Company, PC<br>2900 Lexington Avenue<br>P.O. Box 3006<br>Butte, MT 59702-3006                                     | (406) 494-4754 |
| Newland & Company, PC<br>212 Missouri Avenue<br>Deer Lodge, MT 59722  | (406) 846-3733 |
| Olness & Associates, CPA's<br>801 15th Street West<br>P.O. Box 23398<br>Billings, MT 59104                                  | (406) 252-6230 |
| Paul Strom & Associates, CPA's<br>1114 North 31st Street<br>Billings, MT 59101  | (406) 252-2765 |
| Peck & Peck, PC<br>Certified Public Accountants<br>312 South Pacific<br>P.O. Box 1046<br>Dillon, MT 59725                   | (406) 683-4254 |
| Rector & Moffitt, PC<br>2046 West Park Place Boulevard, Suite H<br>Stone Mountain, GA 30087-3536                            | (770) 879-8411 |

| Ronald Paul Foltz, CPA<br>120 West Main<br>P.O. Box 4605<br>Missoula, MT 59806-4605            | (406) 728-8130 |
|--|----------------|
| Ross R. Stalcup, CPA<br>118 Wet Georgia Road<br>Sheridan, MT 59749                             | (406) 842-7117 |
| Rowland, Thomas & Company<br>908 Main Street<br>P.O. Box 610<br>Miles City, MT 59301           | (406) 232-4241 |
| Smith, Lange & Associates, PC<br>1060 South Central Avenue<br>Sidney, MT 59270                 | (406) 482-4510 |
| Stan Nordwick, CPA<br>25 Virginia Drive<br>Missoula, MT 59803                                  | (406) 251-5893 |
| Summers, McNea & Company, PC<br>80 25th Street West<br>Billings, MT 59102                      | (406) 652-2320 |
| Tamra L. Maltese, CPA<br>919 South Lincoln Avenue<br>Sidney, MT 59270                          | (406) 482-1640 |
| Veltkamp Stannebein & Bateson, PC<br>220 West Lamme<br>P.O. Box 1965<br>Bozeman, MT 59771-1965 | (406) 587-1277 |
| Wayne E. Hintz, CPA<br>1215 11th Avenue<br>Helena, MT 59601                                    | (406) 443-6220 |

#### ADMINISTRATIVE RULE SPECIFING THE CRITERIA TO BE USED BY A LOCAL GOVERNMENT IN SELECTING AN INDEPENDENT AUDITOR

#### 8.94.4107 CRITERIA FOR THE SELECTION OF THE INDEPENDENT AUDITOR

- (1) In selecting an independent auditor to perform an audit under 2-7-503, MCA, a local government entity shall consider the following criteria:
- (a) listing on department's roster of independent auditors authorized to conduct local government audits;
  - (b) independence, as defined by applicable auditing standards;
  - (c) demonstrated understanding of the work to be performed;
- (d) technical experience of the independent auditor in conducting similar types of local government entity audits;
  - (e) qualifications of staff to be assigned to the audit;
  - (f) work history of the independent auditor; and
  - (g) the proposed audit fee.
- (2) The department may require the local government entity to demonstrate that the independent auditor selected is qualified to conduct the audit based on an evaluation of:
  - (a) the criteria established in (1) above;
- (b) any additional information requested by and used by the local government entity in selecting the independent auditor; and
- (c) the results of oral interviews of independent auditors conducted by the local government entity, if appropriate.